

Urban Capital Asset Information Sheet-Public Transportation Section

Agency Name: _____ Date Sheet Completed: _____

Agency Address: _____

Agency Telephone Number: _____ Contact Person: _____

VIN Number: _____ VIN Verified on Vehicle: ☐ Yes or ☐ No

Year: _____ Make: _____ Type of Vehicle: _____ ADA Vehicle: ☐ Yes or ☐ No

Usage of Vehicle: _____ License Plate: _____ Condition of Vehicle: _____

Location of Vehicle: _____ Delivery Date: _____ Beginning Date of Active Service: _____

Agency Assigned Number: _____ Useful Life Benchmark in Years (Required by TAM): _____

Depreciation Method: _____ Number of Years for Useful Life: _____

Complete One: Monthly Depreciation Amount: _____ *or* Yearly Depreciation Amount: _____

Budget Details 1: Funding Program Source: _____ **Total Cost of the New Vehicle:** _____

Federal/State Grant Number: _____ F & A Contract Number: _____

TDOT Project Number: _____ Check Number of Vendor Payment: _____

Federal Share %: _____ Amount Paid: _____ ☐ Check here if Federal \$ through TDOT

State Share %: _____ Amount Paid: _____

Local Share %: _____ Amount Paid: _____

Note: Both the Percentage and Money Amount must be listed.

Budget Details 2: Completed if Vehicle is paid with 2 grants. Additional Funding Program Source: _____

Federal/State Grant Number: _____ F & A Contract Number: _____

TDOT Project Number: _____ Check Number of Vendor Payment: _____

Federal Share %: _____ Amount Paid: _____ ☐ Check here if Federal \$ through TDOT

State Share %: _____ Amount Paid: _____

Local Share %: _____ Amount Paid: _____

Note: Both the Percentage and Money Amount must be listed.

Budget Details 3: Completed if Vehicle is paid with 3 grants. Additional Funding Program Source: _____

Federal/State Grant Number: _____ F & A Contract Number: _____

TDOT Project Number: _____ Check Number of Vendor Payment: _____

Federal Share %: _____ Amount Paid: _____ ☐ Check here if Federal \$ through TDOT

State Share %: _____ Amount Paid: _____

Local Share %: _____ Amount Paid: _____

Note: Both the Percentage and Money Amount must be listed.

Funding Program Source: e.g., 5310, 5339, 5339(b), IMPV

Federal/State Grant Number: e.g., TN2022019, IMPV2022

F&A Contract Number: on the lower right of the front page of the contract, often begins with Z or GG

TDOT Project Number: in the upper right corner of each contract page, alphanumeric with program in the middle

Revised: August 2024